

ONLINE PARTICIPANT INFORMATION STATEMENT

Phase 2 Survey: Expanding an e-Learning resource for disability professionals
Mental Disorders in Intellectual Disabilities E-Learning
Professor Julian Trollor

What is the research survey about?

In order to find out what disability professionals need further training on in relation to supporting a person with intellectual disability with their mental health, we would like to ask a few brief questions about the topics they consider being important.

The questions are by no means a test; there are no right or wrong answers. This is really important for future improvement of the site and to ensure the training developed is relevant and useful to the role disability professionals do.

You are invited to take part in this online survey because you currently work in a role supporting people with disability.

Who is conducting this research?

The research is being carried out by the following researchers:

| Role | Name | Organisation |
|--------------------|---|--|
| Chief Investigator | Professor Julian Trollor | Department of Developmental Disability Neuropsychiatry, UNSW |
| Co-Investigator/s | Ms Kimberley Smith | As above |
| Co-Investigator/s | Ms Thea Kremser | As above |
| Research Funder | NSW Ageing, Disability and Home Care (ADHC) | |

Inclusion/Exclusion criteria

Before you decide to participate in this research study, we need to ensure that it is ok for you to take part. The research survey is looking recruit people who meet the following criteria:

- *Are over the age of 18*
- *Currently work in a role supporting people with intellectual disability*
- *OR, have previously worked in a role supporting people with intellectual disability*

Do I have to take part in this research study?

Participation in any research study is voluntary. If you do not want to take part, you do not have to.

If you decide you want to take part in the survey, you will be asked to:

- Read the information carefully (ask questions if necessary);
- Complete the online questionnaire.

ONLINE PARTICIPANT INFORMATION STATEMENT

Phase 2 Survey: Expanding an e-Learning resource for disability professionals
Mental Disorders in Intellectual Disabilities E-Learning
Professor Julian Trollor

What does participation in this research require, and are there any risks involved?

If you decide to take part in the research survey, we will ask you to complete an online questionnaire. The questionnaire will ask you questions about any training you have completed and the areas which you think more training is needed. It should take approximately 10 minutes complete.

We don't expect this questionnaire to cause any harm or discomfort, however if you experience feelings of distress as a result of participation in this study you can let the research team know and they will provide you with assistance.

What are the possible benefits to participation?

We hope to use the information we get from this survey to develop further training content for the e-Learning site. Future modules will focus on the areas highlighted as most important in the survey responses. This training will help to improve disability professionals knowledge and skills on intellectual disability mental health.

What will happen to information about me?

Submission of the online questionnaire is an indication of your consent. By clicking the 'I agree to participate' button you are providing your permission for the research team to collect and use information about you for the research study. This project will use a program hosted by UNSW to create, collect and analyse data collected in a questionnaire format. The program we are using is Key Survey. If you agree to participate in this study, the responses you provide to the questionnaire will be stored securely on the UNSW server. Your data will be kept for a period of 7 years after the project's completion. No personal information will be collected in the questionnaire so none will be stored as data.

How and when will I find out what the results of the research survey are?

The research team intend to report the results of the research survey in a variety of ways. All information published will be done in a way that will not identify you.

If you would like to know the outcome of the results you can register on the e-Learning site to receive updates or check the departmental website for updates to the project including publication of any results. As the survey is completed anonymously, we are not able to directly send results to you personally.

ONLINE PARTICIPANT INFORMATION STATEMENT

Phase 2 Survey: Expanding an e-Learning resource for disability professionals
Mental Disorders in Intellectual Disabilities E-Learning
Professor Julian Trollor

What if I want to withdraw from the research survey?

If you do consent to participate, you may withdraw at any time. You can do this by closing the questionnaire. If you withdraw from the research we will destroy any information that has already been collected. Once you have submitted the questionnaire however, we will not be able to withdraw your responses as the questionnaire is anonymous.

The information you provide is personal information for the purposes of the *Privacy and Personal Information Protection Act 1998* (NSW). You have the right of access to personal information held about you by the University, the right to request correction and amendment of it, and the right to make a complaint about a breach of the Information Protection Principles as contained in the PPIP Act. Further information on how the University protects personal information is available in the [UNSW Privacy Management Plan](#).

What should I do if I have further questions about my involvement in the research survey?

The person you may need to contact will depend on the nature of your query. If you require further information regarding this survey or if you have any problems which may be related to your involvement in the survey, you can contact the following member/s of the research team:

Research Team Contact

| | |
|------------------|------------------------------------|
| Name | <i>Kimberley Smith</i> |
| Position | <i>Project Officer</i> |
| Telephone | <i>02 9385 1873</i> |
| Email | <i>Kimberley.smith@unsw.edu.au</i> |

If at any stage during the survey you become distressed or require additional support from someone not involved in the research please call for further information:

Contact for feelings of distress

| | |
|--------------------------|------------------------------------|
| Name/Organisation | <i>Kimberley Smith</i> |
| Position | <i>Project Officer</i> |
| Telephone | <i>02 9385 1873</i> |
| Email | <i>Kimberley.smith@unsw.edu.au</i> |

What if I have a complaint or any concerns about the research survey?

If you have a complaint regarding any aspect of the research or the way it is being conducted, please contact the UNSW Human Ethics Coordinator:

Department of Developmental Disability
Neuropsychiatry



ONLINE PARTICIPANT INFORMATION STATEMENT

Phase 2 Survey: Expanding an e-Learning resource for disability professionals
Mental Disorders in Intellectual Disabilities E-Learning
Professor Julian Trollor

Complaints Contact

| | |
|----------------------------|--|
| Position | Human Research Ethics Coordinator |
| Telephone | + 61 2 9385 6222 |
| Email | humanethics@unsw.edu.au |
| HC Reference Number | HC15182 |