



PARTICIPANT INFORMATION STATEMENT AND CONSENT FORM

Support network members

Understanding co-teaching preferences of people with intellectual disability and their support networks

Professor Julian Trollor

1. What is the research study about?

You are invited to take part in this research study. The research study aims to understand how people with intellectual disability and people who provide support to people with intellectual disability want to be involved in co-teaching intellectual disability content to health students. The study also aims to understand the supports needed by people with intellectual disability and support network members to be involved in co-teaching. This research will assist us to develop guidance for education providers to engage people with intellectual disability and support network members to be involved in co-teaching.

2. Who is conducting this research?

The study is being carried out by the following researchers: Professor Julian Trollor, Dr Jenna Zhao, Claire Eagleson, Dr Janelle Weise, Tahli Hind, Michaela Kobor, Dr Seeta Durvasula and Marianne Gibney-Quinteros from the Department of Developmental Disability Neuropsychiatry, UNSW Medicine and Health and Kat Davies and Zoe Hannah-Whitehouse from the Health and Disability Interface Section, Department of Health and Aged Care.

Research Funder: This research is being funded by the Department of Health and Aged Care.

3. Inclusion/Exclusion Criteria

Before you decide to participate in this research study, we need to ensure that it is ok for you to take part. The research study is looking recruit people who meet the following criteria:

- Are 18 years of age or older
- Are a support person (paid or non-paid) of a person with intellectual disability
- Live in Australia
- Have experience with teaching students about intellectual disability or an interest in teaching
- Can use Zoom to be part of the study.

Participants who meet the following criteria will be excluded from the study:

- Participants who do not meet the above criteria

4. Do I have to take part in this research study?

Participation in this research study is voluntary. If you do not want to take part, you do not have to. If you decide to take part and later change your mind, you are free to withdraw from the study at any stage.

If you decide you want to take part in the research study, you will be asked to:

- Read the information carefully (ask questions if necessary);
- Sign and return the consent form if you decide to participate in the study;
- Take a copy of this form with you to keep.

5. What does participation in this research require, and are there any risks involved?

If you agree to participate you will be asked to complete the following research procedures.

Screening: If you agree to participate, you will be asked to complete a screening process by email or phone, depending on how you contacted the research team. The screening questions will determine if you are eligible to participate and will take 1-2 minutes to complete. If you meet the inclusion criteria, you will be able to participate and the research team will organise a convenient time for you to



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participate. If the screening questions show that you are not eligible, we will let you know and destroy any information that has been collected about you.

Focus Group/interview: You will be asked to participate in a focus group. If you are unable to join a focus group session or prefer not to share your thoughts in a group setting, you can do an interview instead. All focus group/interview sessions will take place over Zoom and will take approximately 1 hour. During the focus group/interview you will be asked questions about how you would like to be involved in co-teaching health students about intellectual disability, the kind of support you would need from education providers and any previous experiences with co-teaching about intellectual disability.

With your permission the research team would like to video record the focus/group interview. If you decide to participate in a focus group, your comments along with other participants will be video recorded during the group discussions. If you do not want your face to be recorded, you may turn off your camera during the focus group. Because of the way in which the focus group discussions are recorded, the research team will not be able to withdraw or destroy individual participant responses. If you decide to participate in an interview and do not wish to be recorded, the research team can take notes instead.

Prior to the focus group/interview, you will receive an email to confirm your consultation time and access a link to the session. Two business days prior to the consultation, you will receive a reminder.

Additional Costs and Reimbursement: There are no costs associated with participating in this research project, nor will you be paid. However, you will receive a \$100 Coles or Coles-Myer gift card for your participation.

Psychological Distress: You may feel that some of the questions we ask are stressful or upsetting. If you do not wish to answer a question, you may skip it and go to the next question, or you may stop immediately. If you become upset or distressed as a result of your participation in the research project, the research team will be able to arrange for counselling or other appropriate support. Alternatively, a number of free contactable support services are included at section 10. Any counselling or support will be provided by qualified staff who are not members of the research team. This counselling will be provided free of charge.

Confidentiality: If you participate in a focus group, there is a very small chance that other members may share information from the focus group with others outside of the group. The research team will remind all participants at the beginning and end of each focus group about the importance of group confidentiality and not repeating information to others outside of the group. You can also choose not to answer a question if you are worried about your answer being repeated to others.

6. What will happen to information about me?

By signing the consent form, you consent to the research team collecting and using information about you for the research study.

The research team will store the data collected from you for this research project for:

- A minimum of 5 years after the publication of the research results

The information about you will be stored in an/a:



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- Re-identifiable format where any identifiers such as your name, address, date of birth will be replaced with a unique code.
- Information collected from you in an electronic format stored on a UNSW password protected OneDrive only accessible to the approved research investigators.
- Audio or video recordings will be stored on a UNSW password protected OneDrive only accessible to the approved research investigators. The recordings will be made available to a professional transcription service. Recordings will only be made available after a confidentiality agreement has been signed.

The information you provide is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (NSW). You have the right of access to personal information held about you by the University, the right to request correction and amendment of it, and the right to make a complaint about a breach of the Information Protection Principles as contained in the PPIP Act. Further information on how the University protects personal information is available in the **UNSW Privacy Management Plan**.

7. How and when will I find out what the results of the research study are?

The research team intend to publish and/ report the results of the research. All Information will be published in a way that will not identify you.

If you would like to receive a copy of the results you can let the research team know by inserting your email or mailing address in the consent form. We will only use these details to send you the results of the research.

8. What if I want to withdraw from the research study?

If you do consent to participate, you may withdraw at any time. You can do so by completing the 'Withdrawal of Consent Form' which is provided at the end of this document or you can ring the research team and tell them you no longer want to participate. Your decision not to participate or to withdraw from the study will not affect your relationship with UNSW Sydney or the Department of Health and Aged Care. If you decide to leave the research study, the researchers will not collect additional information from you. You can request that any identifiable information about you be withdrawn from the research project.

9. What if I have a complaint or any concerns about the research study?

If you have a complaint regarding any aspect of the study or the way it is being conducted, please contact the UNSW Human Ethics Coordinator:

Complaints Contact

Position	UNSW Human Research Ethics Coordinator
Telephone	+ 61 2 9385 6222
Email	humanethics@unsw.edu.au
Reference Number	iRECS5819

10. What should I do if I have further questions about my involvement in the research study?



PARTICIPANT INFORMATION STATEMENT AND CONSENT FORM

Support network members

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The person you may need to contact will depend on the nature of your query. If you require further information regarding this study or if you have any problems which may be related to your involvement in the study, you can contact the following member/s of the research team:

Research Team Contact Details

Name	Dr Jenna Zhao
Position	Project Manager (Education)
Telephone	(02) 9065 1742
Email	jenna.zhao@unsw.edu.au

Chief Investigator

Name	Prof Julian Trollor
Position	Chair of Intellectual Disability Mental Health, Head of 3DN
Telephone	(02) 9348 2126
Email	j.trollor@unsw.edu.au

Support Services Contact Details

If at any stage during the study, you become distressed or require additional support from someone not involved in the research please call:

Name/Organisation	Dr Rachael Cvejic
Position	Senior Research Fellow
Telephone	(02) 9065 1625
Email	r.cvejic@unsw.edu.au

You can also contact the Beyond Blue support line at any time on any day.

Name/Organisation	Beyond Blue
Telephone	1300 224 636
Email	www.beyondblue.org.au



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Consent Form – Participant providing own consent

Declaration by the participant

- I understand I am being asked to provide consent to participate in this research study;
- I have read the Participant Information Sheet, or someone has read it to me in a language that I understand;
- I understand the purposes, study tasks and risks of the research described in the study;
- Recordings: I understand that the research team will audio/video record the interviews/focus groups; I agree to be recorded for this purpose.
- I provide my consent for the information collected about me to be used for the purpose of this research study only.
- I have had an opportunity to ask questions and I am satisfied with the answers I have received;
- I freely agree to participate in this research study as described and understand that I am free to withdraw at any time during the study and withdrawal will not affect my relationship with any of the named organisations and/or research team members;
- I would like to receive a copy of the study results via email or post, I have provided my details below and ask that they be used for this purpose only.

Name: _____

Address: _____

Email Address: _____

Participant Signature

Name of Participant (please print)	
Signature of Research Participant	
Date	

Declaration by Researcher*

- I have given a verbal explanation of the research study; its study activities and risks and I believe that the participant has understood that explanation.

Researcher Signature*

Name of Researcher (please print)	
Signature of Researcher	
Date	

***An appropriately qualified member of the research team must provide the explanation of, and information concerning the research study.**

Note: All parties signing the consent section must date their own signature.



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Form for Withdrawal of Participation

I wish to **WITHDRAW** my consent to participate in this research study described above and understand that such withdrawal **WILL NOT** affect my relationship with The University of New South Wales and the Department of Health and Aged care.

- I am withdrawing my consent and I would like any identifiable information collected about me which I have provided for the purpose of this research study withdrawn.

I understand that any information collected about me during my participation in a focus group cannot be withdrawn given the nature of the focus group.

Participant Name

Name of Participant (please print)	
Date	

The section for Withdrawal of Participation should be forwarded to:

CI Name:	Prof Julian Trollor
Email:	j.trollor@unsw.edu.au
Phone:	(02) 9348 2126
Postal Address:	Rm 241, Level 2 Biolink Building (E25), UNSW Sydney, 2052